

A Race Against Time: Preserving Our Audiovisual Media

Many of the machine-dependent audiovisual collections held by our cultural institutions are in peril. Therefore, it is crucial to have knowledge about the life expectancy and unique needs of our legacy media in order to make good preservation decisions. From wax cylinders, 78s, motion picture film, magnetic wire, and magnetic audiotapes, to LPs & 45s, audiocassettes, videotapes and videocassettes, each format has a critical point at which information will begin to be lost.

The challenge of long-term preservation for these formats is that they often require intervention, including cleaning and reformatting. To maximize the life of these materials, one must understand the nature of the media, causes of deterioration, storage and handling practices, and the various types of playback equipment. Through lectures and discussion, participants in this two-day program will learn the basic principles for managing audiovisual collections that contain historic formats. Selecting for reformatting, contracting with vendors, and funding strategies will also be discussed.

This program is intended for curators, librarians, archivists, collection managers, and other staff who are involved in managing machine-based media collections in cultural institutions.

"The presenters for this program were not only extremely knowledgeable, but also excellent speakers and teachers, and very personable and approachable.... I know it will be well received in other parts of the country as well, as it really is just in the nick of time for some of our media!"

Prue Richards
Collections Assistant
Oberlin Heritage Center

CONSERVATION CENTER
for Art and Historic Artifacts

264 South 23rd Street
Philadelphia, PA 19103

presented by the
CONSERVATION CENTER
for Art and Historic Artifacts
in partnership with **PALINET**

A Race Against Time: Preserving Our Audiovisual Media

July 24 & 25, 2008
Boston, MA

Cosponsored and hosted by:
Simmons College Graduate School of Library
and Information Science
Additional cosponsors:
Eda Kuhn Loeb Music Library, Harvard College Library
Weissman Preservation Center, Harvard University Library
Northeast Document Conservation Center (NEDCC)

CONSERVATION CENTER
for Art and Historic Artifacts

CCAHA is a non-profit conservation laboratory serving other non-profit cultural, educational, and research institutions, as well as private individuals and organizations throughout the United States. Founded in 1977, CCAHA specializes in the treatment of works of art and historic artifacts on paper, such as prints, maps, posters, historic wallpaper, photographs, rare books, scrapbooks, manuscripts, and related materials, such as parchment and papyrus. It also offers on-site consultation services, educational programs and seminars, emergency assistance, and internships and fellowships.

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For information about CCAHA and for additional program registration forms, please visit our website.

PALINET is a cooperative membership organization of institutions that collect, preserve and provide access to the record of humankind. These institutions include libraries, information centers, museums, archives, and other similar organizations situated in the Mid-Atlantic States. Formed in 1936 to promote library cooperation and resource sharing, PALINET has provided services in response to the growing and changing needs of libraries and related organizations of all types and sizes.

3000 Market Street, Suite 200
Philadelphia, PA 19104-2801
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Simmons College **Graduate School of Library and Information Science (GSLIS)**, founded in 1902, is among the most well-known and prestigious schools of its kind in the U.S. The Master of Science program offers a concentration in archives management, including courses in preservation management. GSLIS also offers dual degrees, continuing education, a satellite program at Mount Holyoke College, and doctoral programs.

*Major funding for this program was provided by the **Institute of Museum and Library Services (IMLS)** and the **Andrew W. Mellon Foundation**.*

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July 24 & 25, 2008 - Boston, MA

Registrations must be postmarked by July, 10 2008.

Registration fee for two-day program is \$200.00

Registration Fee Enclosed:

Check made payable to CCAHA Visa MasterCard

Credit Card Number _____

Expiration Date _____

Name as it appears on credit card _____

Notes:

- Lunch is not provided. A list of local restaurants will be available.
- Refunds will be given until two weeks prior to workshop date, minus a cancellation fee of \$25.00.
- If you have special needs, please contact CCAHA three weeks prior to the program so that accommodations can be made.
- I plan to attend the tours on Wednesday, July 23, 2008
Please note that participants will be responsible for their own transportation to the tour site.

Please send completed registration form and fee to:

Preservation Services
Conservation Center for Art and Historic Artifacts (CCAHA)
264 South 23rd Street, Philadelphia, PA 19103

Some of the following information will be distributed to workshop participants.

Name (Mr/Ms.) _____

Job Title _____

Institution _____

Address _____

Phone _____ Fax _____

E-Mail _____

Please check our website periodically for information about additional venues for this program in 2008 and 2009.



Speakers:

Lead Speaker: Alan Lewis

Audiovisual Archives Consultant, Washington, DC

Alan Lewis is an independent consultant whose previous positions include Audiovisual Preservation Expert at the National Archives and Records Administration, Director of the CBS News Film and Videotape Archives, and Director of Public Television Archives at PBS. He now provides consulting and training in AV media preservation and preservation management.

David Ackerman, *Audio Preservation Engineer, Eda Kuhn Loeb Music Library, Harvard College Library, Harvard University, Cambridge, MA*

George Blood, *President, Safe Sound Archive, Philadelphia, PA*

Tom Clareson, *Program for New Initiatives, PALINET, Philadelphia, PA*

Sarah Stauderman, *Preservation Manager and Archives Conservator, Smithsonian Institution Archives, Washington, DC*

Location & Times:

Linda K. Paresky Conference Center
Main College Building
Simmons College
300 The Fenway
Boston, MA 02115

8:15 AM - 8:45 AM Registration and Refreshments

8:45 AM - 5:00 PM Program

Pre-Program event:

On Wednesday, July 23, 2008 at 2:00 p.m., Harvard College and Harvard University Libraries are offering optional tours of their Imaging Services, Conservation Services (General Collections Conservation), and the Weissman Preservation Center in Cambridge, MA. Please call CCAHA's Preservation Services Department at 215.545.0613 for more information.

Stipends:

CCAHA is pleased to offer a limited number of stipends of up to \$750 to help defray travel, lodging, and registration costs associated with attending *A Race Against Time: Preserving Our Audiovisual Media*. To be eligible, individuals must work in a non-profit institution that is open to the public with an annual operating budget of less than \$500,000. In awarding the stipends, preference will be given to those applicants who are directly responsible for the care of audiovisual materials collected by their institution.

Stipend applications must be postmarked by June 9, 2008.

Applicants must submit:

- A one-page letter of interest that addresses their institution's need for staff training in this area and their commitment to preserving audiovisual materials
- A brief institutional profile or brochure
- A brief description of audiovisual materials held by the institution
- Proof of tax exempt status
- The institution's most recent financial report
- A letter of support from Director or President of Board of Trustees
- Applicant's resume

Applicants will be notified of the status of their application four weeks prior to the program. For additional information on the application process, please call the Preservation Services Department at 215.545.0613.