

Appendix C: Qualitative Assessment of Focus Groups

Connecting to Collections Focus Groups Results: Erie, Harrisburg, Philadelphia, Pittsburgh and Scranton

1. What is the single most important challenge you face today in caring for your collection?			
1.b Most critical issues sorted by issue and region			
	Issue	Location	Detail
1.	Accessibility	Philadelphia	Inadequate public access
2.	Accessibility	Pittsburgh	magnitude of access problems
3.	Advocacy: Improve relevance, image	Erie	Education of administration about preservation issues
4.	Advocacy: Improve relevance, image	Erie	Inability to make the case for preservation issues
5.	Advocacy: Improve relevance, image	Erie	Publicity; need more visitation;
6.	Advocacy: Improve relevance, image	Erie	Telling the story – adequate marketing
7.	Advocacy: Improve relevance, image	Harrisburg	How big a priority? Large at PSU – people love formats on family history, “dead formats” Establish preservation mindset/priority
8.	Advocacy: Improve relevance, image	Harrisburg	How to compete with Health, Education, and Crime? Need to educate the public
9.	Advocacy: Improve relevance, image	Harrisburg	Promotion to create public value
10.	Advocacy: Improve relevance, image	Philadelphia	Collections lower priority to institutional programs
11.	Advocacy: Improve relevance, image	Pittsburgh	Articulate to administration the issues surrounding collections care
12.	Advocacy: Improve relevance, image	Pittsburgh	Convince director that preservation is an issue
13.	Advocacy: Improve relevance, image	Pittsburgh	Designated budget for particular projects –
14.	Advocacy: Improve relevance, image	Pittsburgh	Institutional, awareness of conservation/preservation issues, value of protecting collections
15.	Advocacy: Improve relevance, image	Pittsburgh	Raising awareness to administration (other than calamities)
16.	Advocacy: Improve relevance, image	Pittsburgh	We’re internationally know yet have no conservation budget)
17.	Advocacy: Improve relevance, image	Scranton	Making collection intellectually accessible
18.	Advocacy: Improve relevance, image	Scranton	Museum in holding pattern because trying to expand, but being put off
19.	Advocacy: Improve relevance, image	Scranton	No line item for marketing/promo
20.	Advocacy: Improve relevance, image	Scranton	Our Internal programs are not as well funded as external
21.	Advocacy: Improve relevance, image	Scranton	Staff not interested in archives of site

1. What is the single most important challenge you face today in caring for your collection?

1.b Most critical issues sorted by issue and region

	Issue	Location	Detail
22.	Assessment/planning	Erie	Collections assessment
23.	Assessment/planning	Harrisburg	Building assessment and space planning
24.	Assessment/planning	Harrisburg	Disaster planning
25.	Assessment/planning	Harrisburg	Inadequate disaster planning and preservation planning
26.	Assessment/planning	Harrisburg	Preservation planning
27.	Assessment/planning	Philadelphia	In adequate disaster planning
28.	Assessment/planning	Philadelphia	Risk assessment is needed
29.	Assessment/planning	Pittsburgh	Establish priorities/funding
30.	Assessment/planning	Scranton	Assessment - Reappraisal of non-mission material
31.	Assessment/planning	Scranton	Disaster planning
32.	Assessment/planning	Scranton	We're behind in records management – esp. e-records
33.	Collection accessibility	Harrisburg	Security clearance and need to access collections
34.	Digitization	Erie	Digitization – more photographic collections online, 4,400 glass plate negatives
35.	Digitization	Philadelphia	Digitizing our collection
36.	Digitization	Scranton	Proper preservation of digital
37.	Information & resources	Erie	Funding for special holdings – “We have unique rare maps and we've no idea where to get money to preserve them”
38.	Information & resources	Erie	Guideline – storage; restore photos; basic training
39.	Information & resources	Erie	Guideline – storage; restore photos; basic training
40.	Information & resources	Harrisburg	Geocache for archives - PA State Archives
41.	Information & resources	Harrisburg	Keeping pace with new technology and media: the ability to package electronic info
42.	Information & resources	Philadelphia	Diminishing economic basis
43.	Information & resources	Philadelphia	Inadequate Funding for conservation work
44.	Information & resources	Philadelphia	Money for conservation
45.	Information & resources	Pittsburgh	Alliance for response – example to perhaps emulate Database of professional consultants
46.	Information & resources	Pittsburgh	Listserv for archivists
47.	Information & resources	Pittsburgh	More interest in materials through web
48.	Information & resources	Pittsburgh	Regional location for advice – and assistance in reformatting (where equipment is stored that can do reformatting at reasonable cost)
49.	Information & resources	Pittsburgh	Sprout funds – small grants
50.	Insurance	Harrisburg	Our collection is self insured and its inadequate
51.	Operations/management	Harrisburg	Keeping pace with vendors and price changes
52.	Operations/management	Philadelphia	Cataloging

1. What is the single most important challenge you face today in caring for your collection?			
1.b Most critical issues sorted by issue and region			
	Issue	Location	Detail
53.	Operations/management	Philadelphia	Issues with vendors – reliance on vendors (Wistar)
54.	Operations/management	Philadelphia	Keeping pace with an increased exhibition schedule
55.	Personnel/expertise	Erie	Adequate staffing to maintain the collection
56.	Personnel/expertise	Erie	Adequate staffing to maintain the collection
57.	Personnel/expertise	Erie	Adequate universe of trained people to help us with collections care
58.	Personnel/expertise	Erie	Funding for staff
59.	Personnel/expertise	Erie	Inadequate staffing
60.	Personnel/expertise	Erie	Staff time
61.	Personnel/expertise	Erie	Staff time
62.	Personnel/expertise	Erie	Staff time and training
63.	Personnel/expertise	Erie	suggest sharing staff resources
64.	Personnel/expertise	Harrisburg	Employing adequately trained personnel to care for collections
65.	Personnel/expertise	Harrisburg	Extreme Home Makeover” for archives Bus with supplies (sponsored) – SWAT team Itinerant archivist program Group assists institutions (like MAAM and AIC Angels)
66.	Personnel/expertise	Harrisburg	History Factory/History Assoc. for PA (Giant Temp. Agency)
67.	Personnel/expertise	Harrisburg	Physical assistance of professional quality. “Itinerant Archivist”
68.	Personnel/expertise	Harrisburg	Statewide mentorship program – could be virtual PA State Archives got snap grant to do this Scanning and digital planning Guidelines/body of practice Library bookshelf PaLA preservation RT Facebook page
69.	Personnel/expertise	Philadelphia	I’m first full-time employee for historic house – fine arts, decorative arts, photos, archives and overwhelmed in addressing all our needs
70.	Personnel/expertise	Philadelphia	Inadequate staff time
71.	Personnel/expertise	Philadelphia	Insufficient staffing
72.	Personnel/expertise	Philadelphia	Staff cutbacks
73.	Personnel/expertise	Philadelphia	staffing
74.	Personnel/expertise	Philadelphia	We are inappropriately staffed given the size of collection
75.	Personnel/expertise	Philadelphia	We’re understaffed: 1/3 FTC serving people
76.	Personnel/expertise	Pittsburgh	1 FTE, 2 PT staff are terribly inadequate given the scope of our work
77.	Personnel/expertise	Pittsburgh	Historic archaeology – no regional resource – regional repository and expertise. NYS – had a program with regional archivists – government funding (state funding)

1. What is the single most important challenge you face today in caring for your collection?			
1.b Most critical issues sorted by issue and region			
	Issue	Location	Detail
78.	Personnel/expertise	Pittsburgh	Professional conservators/archivists – basis in training for caring for collections – PHMC’s technical assistance program?
79.	Personnel/expertise	Pittsburgh	resources/personnel
80.	Personnel/expertise	Pittsburgh	Staff for ongoing conservation
81.	Personnel/expertise	Pittsburgh	Staff time to care for collection
82.	Personnel/expertise	Pittsburgh	staffing
83.	Personnel/expertise	Pittsburgh	Staffing/huge
84.	Personnel/expertise	Scranton	Capable, interested manpower needed
85.	Personnel/expertise	Scranton	Comprehensive interpretive plan not carried out by internal people
86.	Personnel/expertise	Scranton	Not enough time to care for collections
87.	Personnel/expertise	Scranton	Our university has a lot of enthusiasm but no training
88.	Personnel/expertise	Scranton	Staffing (reduced by 40%) and op. support
89.	Personnel/expertise	Scranton	Volunteers or paid staff
90.	Policy& procedures	Philadelphia	All struggle with intellectual control
91.	Policy& procedures	Philadelphia	Lack of intellectual control
92.	Policy& procedures	Pittsburgh	Responsibility of acquiring comes with a cost, resources, standards, awareness
93.	Policy& procedures	Pittsburgh	small libraries – taking on collections they can’t care for
94.	Policy& procedures	Scranton	Collections policy – what to accept and what to turn away
95.	Policy& procedures	Scranton	History of bad collection habits
96.	Policy& procedures	Scranton	Space because of growing collections (have commercial space)
97.	Policy/procedures- Governance	Pittsburgh	Board education on professional standards
98.	Preservation/rehousing	Philadelphia	Processing (rely too much on grant funding contractors)
99.	Preservation/rehousing	Philadelphia	Rehousing of manuscripts
100.	Product – at risk	Harrisburg	At risk collections - Microfilm with no backups 14,000 reels of newspaper Not sure if have originals or facsimiles/limited staff Film deterioration
101.	Product – at risk	Harrisburg	At risk collections - newspapers
102.	Product – at risk	Harrisburg	Audio visual materials
103.	Product – at risk	Harrisburg	Northumberland Co. H.S. nitrate negatives
104.	Product – at risk	Harrisburg	Statewide inventory – we have no idea what we have here
105.	Product – at risk	Philadelphia	1/3 collections undescribed
106.	Product – at risk	Philadelphia	Great concern for AV collections
107.	Product – at risk	Philadelphia	Not knowing what we have - 25% processed, 75% (Archives) unprocessed – a lot of motion picture film (1930s/1940s)

1. What is the single most important challenge you face today in caring for your collection?

1.b Most critical issues sorted by issue and region

	Issue	Location	Detail
108.	Product – at risk	Philadelphia	The care of our AV and digital materials
109.	Product – at risk	Philadelphia	Years of neglect to collection
110.	Product – at risk	Pittsburgh	archival and textiles in need – books, photos, correspondence
111.	Product – at risk	Scranton	Born digital items not being collected and constantly new formats to deal with
112.	Product – at risk	Scranton	City directories deteriorating
113.	Product – at risk	Scranton	Digital photos – is Flickr backing it up
114.	Product – at risk	Scranton	Many unprocessed items - Have PastPerfect
115.	Product – at risk	Scranton	Museum objects cataloged; working with archival material cataloging
116.	Product – at risk	Scranton	We don't know what we have and rely too much on institutional memory
117.	Product/digitization	Erie	Digitization
118.	Product/digitization	Pittsburgh	Digitizing materials and migrating data?
119.	Product/Inventory	Philadelphia	Inventory of our collection is incomplete – we don't know what we have
120.	Product/Inventory	Philadelphia	Limited understanding of photograph collection content
121.	Promo/marketing	Harrisburg	Web pages and exhibits - PA State Archives
122.	Promo/marketing	Scranton	Community access TV station being closed at library
123.	Promo/marketing	Scranton	Interpretive signage, teachers to sites, workshops (for Allentown, it is Delaware/Lehigh Valley)
124.	Sector advocacy	Harrisburg	Getting buy in from constituents and those responsible for collections – getting people to do that they know is right
125.	Security	Philadelphia	Inadequate security of our collection
126.	Security	Scranton	A lot of collection is public access and might be stolen or damaged
127.	Space/facility	Erie	HVAC Issues
128.	Space/facility	Harrisburg	Building is 45 years old with poor HVAC, Temperature and no RH control
129.	Space/facility	Harrisburg	Environmental control, fire suppression, pest management needs
130.	Space/facility	Harrisburg	No AC
131.	Space/facility	Harrisburg	Physical plant
132.	Space/facility	Harrisburg	Shortage of space
133.	Space/facility	Harrisburg	Worries about fire safety and our collection
134.	Space/facility	Philadelphia	control of environment;
135.	Space/facility	Philadelphia	Environmental controls are woefully inadequate
136.	Space/facility	Philadelphia	HVAC is poor
137.	Space/facility	Philadelphia	Inadequate space
138.	Space/facility	Philadelphia	New systems starting to fail - HVAC going haywire, already need replacing
139.	Space/facility	Philadelphia	Space is inadequate

1. What is the single most important challenge you face today in caring for your collection?			
1.b Most critical issues sorted by issue and region			
	Issue	Location	Detail
140.	Space/facility	Philadelphia	Space is our biggest issue
141.	Space/facility	Philadelphia	Space needs
142.	Space/facility	Philadelphia	We haven't enough space
143.	Space/facility	Philadelphia	We've an old building with no good climate control
144.	Space/facility	Philadelphia	We've no HVAC
145.	Space/facility	Scranton	Consolidating collections management space
146.	Space/facility	Scranton	Consolidating collections management space
147.	Space/facility	Scranton	Environmental controls are insufficient
148.	Space/facility	Scranton	Environmental standards and concerns. We need more HVAC standards
149.	Space/facility	Scranton	Historical Society founded in 1888 without collections policy
150.	Space/facility	Scranton	No temperature or relative humidity control
151.	Space/facility	Scranton	Not enough space for collections – we can't even turn around
152.	Space/facility	Scranton	Our reference space is also a computer room
153.	Space/facility	Scranton	Problems with building (1912 residence)
154.	Space/facility	Scranton	Space – physically running out of it
155.	Space/facility	Scranton	Space a hindrance with local history
156.	Space/facility	Scranton	Space is a constant battle – we've large pieces of artwork and inadequate storage - Need 50% more painting storage
157.	Space/facility	Scranton	Space is a problem because archives hold Univ. Hist.
158.	Space/facility	Scranton	Using a Hic and basement space
159.	Space/facility	Scranton	We're running out of space
160.	Statewide coordination	Scranton	Statewide projects and lobbying. We have 63 different partners in 2007 (towns, environmental groups, rails to trails). It's very tough to manage.
161.	Storage	Erie	Inadequate storage
162.	Storage	Erie	Storage facilities
163.	Storage	Philadelphia	Inadequate storage
164.	Storage	Philadelphia	Insufficient storage
165.	Storage	Philadelphia	Storage – especially for our textile collection is inadequate
166.	Storage	Scranton	Even Special Collection shelving is not as good as it could be
167.	Storage	Scranton	need easy storage access, with a good dock, temperature and RH, security
168.	Storage	Scranton	No offsite storage
169.	Storage	Scranton	Onsite storage – We're an Historic House from 1795 and collecting since 1921
170.	Storage	Scranton	Storage in basement of branch is poor
171.	Storage	Scranton	We are a government depository and running out of room

1. What is the single most important challenge you face today in caring for your collection?			
1.b Most critical issues sorted by issue and region			
	Issue	Location	Detail
172.	Training & education		training/education for staff on preservation techniques
173.	Training & education	Erie	Financial support for training
174.	Training & education	Erie	Staff training
175.	Training & education	Erie	Training for staff and volunteers
176.	Training & education	Harrisburg	Need for training
177.	Training & education	Harrisburg	Training
178.	Training & education	Harrisburg	Training
179.	Training & education	Harrisburg	Training
180.	Training & education	Pittsburgh	Good material training using today's technology
181.	Training & education	Pittsburgh	How do you train/work with volunteers- hands-on –closer to home training is very important
182.	Training & education	Scranton	Little to no staff training
183.	Training & education	Scranton	national heritage (training public about preservation)
184.	Training & education	Scranton	Need ongoing training for regular staff
185.	Training & education	Scranton	Training and expertise; what practical lessons to take
186.	Training/ Best practices	Harrisburg	Extension project models - PA State Archives
187.	Vermin	Scranton	Pest management (14 squirrels trapped)

2. Important Treasure – what would you keep?		
	Item	location
1.	1857 subscription book; trustees minutes	Erie
2.	1900 glass plate negatives	Erie
3.	Civil War flags	Erie
4.	ethnic based communities Italian heritage, polish heritage, national heritage	Erie
5.	Joe Plapkin painting	Erie
6.	Johnny Appleseed book	Erie
7.	Oldest college documents	Erie
8.	Paintings – Erie public library (feather book)	Erie
9.	photograph collection – documents oil industry	Erie
10.	photographs; early documents	Erie
11.	Robert's torpedo collection	Erie

2. Important Treasure – what would you keep?		
	Item	location
12.	statue of "Sendare" – sculpture	Erie
13.	tintypes, photographs	Erie
14.	Tools and instruments related to ship	Erie
15.	15 th /16 th century manuscripts American History	Pittsburgh
16.	1947 GMC bus – history of transit	Pittsburgh
17.	Collections of work by artist	Pittsburgh
18.	Doug/Westmoreland – 6 years ago database project – most important objects are entered – accreditation for AAM and reaccreditation for disaster plan had to prioritize	Pittsburgh
19.	Dulcimer – furniture makers, Nagy chest and drawer – country furniture maker	Pittsburgh
20.	Harmony Society Archives – one painting of founder	Pittsburgh
21.	Henry Clay correspondence	Pittsburgh
22.	Historic House itself	Pittsburgh
23.	Holotypes (45) scientific specimens and their documentation	Pittsburgh
24.	house itself, disaster plan, flood procedures, every room in event of flood	Pittsburgh
25.	Letter that Andrew Carnegie wrote beginning school	Pittsburgh
26.	Library – accession records	Pittsburgh
27.	Local History – hand written journal from Charles Dudley (Chemist)	Pittsburgh
28.	original botanical art	Pittsburgh
29.	Photographs	Pittsburgh
30.	photos of town construction/steel company	Pittsburgh
31.	photos, family Bible, musical interests	Pittsburgh
32.	Pitt Daybook from 1750, Journal Collection 1816 (5 volumes), Box of Judge Wreins Correspondence	Pittsburgh
33.	Plate film/negatives	Pittsburgh
34.	Sister Lowe's Letter book – original motherhouse Ledger book of St. Joe's Academy/Student records	Pittsburgh
35.	Textiles – costumes and historical clothing in region and documentation	Pittsburgh
36.	Van Gogh <i>Wheatfields</i>	Pittsburgh
37.	birth and death indexes 1878-1905	Scranton
38.	Bricks and mortar surveys of buildings	Scranton
39.	City directories	Scranton
40.	Don't know because much unprocessed (like coal co. correspondence)	Scranton
41.	Images (WWI posters) in basement	Scranton
42.	Lincoln related artifacts (signatures)	Scranton
43.	Maps which are unique and area histories	Scranton
44.	Photos from Nursing Classes from 1800s. People think "scan and destroy"	Scranton
45.	Textiles in bad humidity control area (lace collection which the MET is after)	Scranton

Plan Implementation & Solutions -- Given issues and challenges, please complete this sentence, "This plan will be valuable to me if it can address:"

	Solution	Detail	Location
1.	Assessment/planning	Preservation plans	Philadelphia
2.	Best practices	Learn what we can from others: NC, NY, OH, CO, MA	Harrisburg
3.	Coordinating Policy& procedures	Link to AAM standards, guidelines	Philadelphia
4.	Coordination	Allegheny Earth Force focuses on environment (possible education model for history education in schools)	Erie
5.	Coordination	Erie Yesterday – Western PA Museum Council need NW PA Council/Network of Experts	Erie
6.	Coordination	NW PA has a gap – no mini-training/mini-projects; history is not being taught in schools	Erie
7.	Coordination	Capitalize and help us benefit from economies of scale in solutions	Philadelphia
8.	Coordination	Cataloging and digitizing – could be joint project	Philadelphia
9.	Coordination	Cultural tourism – pool resources – larger scope	Philadelphia
10.	Coordination	Endorsements/statements to bolster best practices	Philadelphia
11.	Coordination	Getting institutions to collaborate will not be easy. They are not so-inclined	Philadelphia
12.	Coordination	Link with other initiatives such as the Philadelphia Exhibition Initiative – made grants competitive – have had forums and programs for curators – what does it take to make a great program	Philadelphia
13.	Coordination	linking to other projects – Melville, i.e.	Philadelphia
14.	Coordination	Make use of partners --PALINET/SOLINET	Philadelphia
15.	Coordination	More collaboration – to appeal to funders	Philadelphia
16.	Coordination	Not duplicating digitizing efforts	Philadelphia
17.	Coordination	Projects – regional clusters working together (In museum world more difficult to find out where similar objects reside -- New Zealand)	Philadelphia
18.	Coordination	Provide us with go-to source guidance: like PHMC, CCAHA, Alliance for Response, MARAC	Philadelphia
19.	Coordination	Purchasing supplies; storage vendors; digitizing equipment – or having things go to a central facility – statewide standard	Philadelphia
20.	Coordination	Shared cataloguing services, provide a team to assist	Philadelphia
21.	Coordination	System-wide software	Philadelphia
22.	Coordination	Link to Heritage Park System	Pittsburgh
23.	Coordination	Provide regional solution approaches vs. everything coming from Harrisburg	Pittsburgh
24.	Coordination	Help us develop a statewide system where we can forwarding on collection materials that "don't fit" collections policies	Scranton
25.	Funding	Consider a state check off	Harrisburg
26.	Funding	Consider a state lottery	Harrisburg

Plan Implementation & Solutions -- Given issues and challenges, please complete this sentence, "This plan will be valuable to me if it can address:"

	Solution	Detail	Location
27.	Funding	Consider adoption of Recorders' fee: pay to file paperwork (like PARIS) to help support our work. Current national allotment of \$50 million is not adequate	Harrisburg
28.	Funding	Develop a strategy/campaign for foundation support	Harrisburg
29.	Funding	Link with other states to secure national funding for multi-state solutions	Harrisburg
30.	Funding	PHMC Records Grants – stabilize or grow	Harrisburg
31.	Funding	Traveling research grants - PA State Archives	Harrisburg
32.	Funding	Government funding terrible approach – individual funding more the key	Philadelphia
33.	Funding	Funds to incentify collaborations?	Pittsburgh
34.	Funding	Preservation dollars proactively spent	Pittsburgh
35.	Funding	Promoting collections ½ - 1% of acquisition dollars into conservation fund	Pittsburgh
36.	Incentivize improvement	PHMC ties funding to preservation strategic planning	Pittsburgh
37.	Information & resources	Statewide video library with online access – webinars are not great	/Scranton
38.	Information & resources	Clearing house for information/list of regional volunteers/local experts	Erie
39.	Information & resources	A statewide data base to connect all of us and provide important information	Harrisburg
40.	Information & resources	Replicate North Carolina – "Explore NC" online model	Philadelphia
41.	Information & resources	Best practices across all areas –	Philadelphia
42.	Information & resources	Online archive of California/Colorado project	Philadelphia
43.	Information & resources	We need a statewide go to web site	Philadelphia
44.	Information & resources	World CAT – for library sharing	Philadelphia
45.	Information & resources	Document strategy – what's important to document? Who is responsible for collecting what? What is mission statement/collection policy?	Pittsburgh
46.	Information & resources	Bullethead sheets and checklists	Scranton
47.	Information & resources	Environmental monitoring kit/guides (base at Authority Offices?) Conserv-O-Grams	Scranton
48.	Information & resources	Guidelines and best practices on issues, questions, policies	Scranton
49.	Information & resources	How to contact these and other sources for what? PHMC, SAA, MARAC, MAAM, AASLH, Access PA	Scranton
50.	Information & resources	Information & resources	Scranton
51.	Information & resources	Names of resources who put together good policies and guidelines	Scranton
52.	Information & resources	Need 3-dimensionality	Scranton
53.	Information & resources	Our need for easy access to resources, expertise and collections care solutions. There's info out there but it is not organized.	Scranton
54.	Information & resources	PHMC has people you can talk to; need to shine brighter light we need more help besides PALINET or SAA	Scranton
55.	Information & resources	Please link existing data bases	Scranton

Plan Implementation & Solutions -- Given issues and challenges, please complete this sentence, "This plan will be valuable to me if it can address:"

	Solution	Detail	Location
56.	Information & resources	Provide policy guidelines and other essential information on line. Help us easily find what exists without spending an afternoon doing Google searches- we don't have that kind of time. We need a reliable go-to source w. info at our fingertips	Scranton
57.	Information & resources	Provide statewide resources for pest management	Scranton
58.	Information & resources	Statewide data base of university archives we can turn to	Scranton
59.	Information & resources	Tell us about "Go-To-Resources"	Scranton
60.	Information & resources	Workshops/distilled info	Scranton
61.	marketing	PA Great Lakes Region – collaborate on marketing for this region (i.e. fishing guide for these counties)	Erie
62.	Personnel/expertise	Tap the Senior community service program for senior volunteers over 55	Erie
63.	Personnel/expertise	internships in preservation – library	Philadelphia
64.	Personnel/expertise	Start a volunteer corps for preservation	Philadelphia
65.	Personnel/expertise	transcribing (graduate school interns)	Philadelphia
66.	Personnel/expertise	Field internships in library/archive	Pittsburgh
67.	Personnel/expertise	Apprenticeships and Hands-on training are needed	Scranton
68.	Personnel/expertise	More itinerant expertise to troubleshoot and train us	Scranton
69.	Piggyback on national initiatives	Weds Commonwealth solutions with HHI	Harrisburg
70.	Policy& procedures	Boards – their responsibilities toward their collections	Philadelphia
71.	Policy& procedures	Guidelines – general standards – criteria for funding – would money incentify people to best practices?	Pittsburgh
72.	Policy& procedures	Cooperative collection development for large institutions would make sense – policy recommendations to guide that.	Scranton
73.	Policy& procedures	Policy guidelines would be enormously useful. Deaccession/loan/collection policy. Provide us with criteria to say no – according to state guidelines and standards.	Scranton
74.	Space	space	Philadelphia
75.	Space	Space is biggest issue	Philadelphia
76.	Storage	We need help with simple storage solutions	Erie
77.	Storage	Develop a regional plan for shared space	Scranton
78.	Storage	Lease storage or help us find "accessible" leased storage such as NPS National Level Security Centers Digital Remote Storage – Private LOCKSS Centers	Scranton
79.	Training & education	Package Training: Board training	Erie
80.	Training & education	NHPRC money for establishing new archivist training	Harrisburg
81.	Training & education	State money allocated for workshops and making them accessible and affordable	Harrisburg
82.	Training & education	Strengthen the knowledge base of the field: Continuing education = CCAHA, PSU, Pal Provide certification	Harrisburg

Plan Implementation & Solutions -- Given issues and challenges, please complete this sentence, "This plan will be valuable to me if it can address:"

	Solution	Detail	Location
83.	Training & education	Training and education	Harrisburg
84.	Training & education	Professional Development: Pew/HPP – historic exhibition development and CCAHA programs – affordable, accessible	Philadelphia
85.	Training & education	small organizations need computer help	Philadelphia
86.	Training & education	Training need – security/losses/included in emergency plan	Philadelphia
87.	Training & education	Training that's affordable, less than \$100	Philadelphia
88.	Training & education	Collections Care Training Programs (2-day programs)	Philadelphia
89.	Training & education	Training – policies (collection policies in particular)	Pittsburgh
90.	Training & education	Address training. Right now time and money are barriers.	Scranton
91.	Training & education	Scranton needs training on physically preserving materials	Scranton
92.	Training & education	Provide affordable training - ½ day and within a three-hour drive.	Scranton
93.	Training & education- governance	PA Annual Institute – Board Trustees – article in newspaper/media campaign, why should you care if county records are a mess?	Pittsburgh
94.	Training and education	We need to remove barriers to training – volunteers won't come to training unless it's in the institutions	Erie

4. Advocacy strategies for consideration		
	Strategy	Location
1.	Consider using the term "Mystery" instead of "history"	Erie
2.	Develop a more contemporary relevant case statement. Preserving history will not generate a lot of excitement	Erie
3.	Marketing/branding campaign (statewide)	Erie
4.	Use trained storytellers – bring stories alive	Erie
5.	We need champions	Erie
6.	Branding campaign for state collections	Philadelphia
7.	Buy-ins from the institution on relevance	Philadelphia
8.	Campaign needed that addresses demand and return on investment (ROI)	Philadelphia
9.	Link to Philadelphia Architects	Philadelphia
10.	Public access at no cost, no desire to visit site	Philadelphia
11.	We need an Antiques Road Show - Hidden Collections campaign to help is getting our lights out from under bushels.	Philadelphia
12.	Advocacy – remains problem, institutional, public, and private advocacy	Pittsburgh
13.	Advocacy – remains problem, institutional, public, and private advocacy	Pittsburgh
14.	Build compelling case statements Why are collections important? <ul style="list-style-type: none"> ○ The human experience ○ Our reality 	Pittsburgh
15.	Consider those to whom we are most valued - and have the resources to take action Academic community Family/towns/genealogists Scientific community World of contemporary art International design community Visitors/convention-bureaus/tourism industry	Pittsburgh
16.	Get to decision makers/boards	Pittsburgh
17.	How do we collaborate to be less invisible?	Pittsburgh
18.	Link to Heritage Park System	Pittsburgh
19.	Must identify our holdings to build a case for the why Inventory of holding in this state?	Pittsburgh
20.	PowerPoint video	Pittsburgh
21.	Preservation dollars proactively spent	Pittsburgh
22.	Promoting collections ½ - 1% of acquisition dollars into conservation fund	Pittsburgh
23.	there are newspaper people in Pittsburgh who would be interested in running article	Pittsburgh

4. Advocacy strategies for consideration		
	Strategy	Location
24.	Use County Historical Societies for advocacy	Pittsburgh
25.	A Single, statewide list of holdings would help everyone better understand us and our value	Scranton
26.	Advertising the state's digital collections and then making it easy for people to access.	Scranton
27.	Appeal to teachers - Museums as a classroom for teachers (spend 2 nights at work there)	Scranton
28.	Building public awareness/usership	Scranton
29.	Develop traveling, statewide exhibits of holdings (create new, with statewide appeal)	Scranton
30.	Don't have IT Guy = do newsletter and traditional media. Don't market collections as much as programs/events	Scranton
31.	E-mail campaigns member or not	Scranton
32.	identify to whom we're irreplaceable	Scranton
33.	Use Flickr and other webbased promo	Scranton
34.	Vocatinal collections promo	Scranton
35.	Work with education community	Scranton